

LOWER SUSQUEHANNA SYNOD, ELCA
SYNOD COUNCIL
Minutes
September 27, 2008

The Lower Susquehanna Synod Council met for a regular meeting on Saturday, September 27, 2008, at 9:00 a.m. in the Board Room of the United Church Center, Harrisburg, Pennsylvania. Vice President Ronald R. Price called the meeting to order. Kathy Hefner presented devotions, reading Matthew 28:16-20 and portions of the second and third chapters of Titus. She spoke about the Seventh Triennial Gathering of the Women of the Evangelical Lutheran Church in America, which was held in Salt Lake City, Utah, in July. The theme was “Come to the Waters.” Mrs. Hefner gave some reflections about the theme and its relationship to the event and its site. The waters are the waters of baptism, and for her the theme was a personal remembrance of her baptism. She led the members of the council through an outline of a Bible study prepared by Pastor Karen G. Bockelman, assistant to the bishop of the Northeastern Minnesota Synod. Mrs. Hefner led the members of the council in an affirmation of baptism and in prayer.

Michael Brommer and Jesse Woodrow presented the ministry highlight on the ministry of LutheranHANDS, a network that they have created to get youth and young adults out into the community and doing acts of service. The mission of the network is to encourage servitude in daily life. LutheranHANDS addresses this mission through sponsoring mission trips and identifying mission opportunities in the local community. This July a group of 156 youth, young adults, and adults traveled to the Gulf Coast to help in the reconstruction efforts there. In addition to helping to reconstruct houses, the participants had opportunity to meet with a variety of local people and to hear their stories. Michael and Jesse related that there is a real hunger in this synod among youth and young adults for this type of ministry including among those on our college campuses. They hope to extend this network by being more intentional in recruiting college students. Additional information may be obtained on www.lutheranhands.org or by calling Michael Brommer (717-572-3161) or Jesse Woodrow (717-903-6309).

Vice president Ronald Price extended thanks to Kathy Hefner for devotions and to Michael Brommer and Jesse Woodrow for presenting the ministry highlight.

ROLL CALL

Members present:	Bishop B. Penrose Hoover Thomas E. McKee	Ronald R. Price
	Thomas C. Benner Lucinda L. Bringman Allison L. Carlson Holly Freas-Webster Sara A. Gausmann Richard B. Geib	Mary Anne Kingsborough Paula L. Murray Patricia A. Snyder Marcus W. Thomsen April E. Trout Kim Y. Wittel
Liaisons present:	Fred W. Bohls Kathy Hefner	Marissa Hunt
Staff present:	Pamela B. Drenner	Joanne Wilhelm

Members excused: Jon R. Adams Timothy W. Sadler
David L. Hefner Cody Teitman

Staff excused: Melvin E. Dick Barbara A. Myers
David R. Fisher Charles R. Roberts

MINUTES

The minutes of the June 7, 2008, and June 14, 2008, meetings of Synod Council were approved as distributed.

BISHOP'S REPORT

Bishop B. Penrose Hoover provided a written and oral report. Bishop Hoover related that this has been a busy and fruitful summer. He visited the Konde Diocese and got a better grasp of the partnership and how this has been played out. He has some ideas for enhancing an already strong program. He also visited Germany, enjoying time with Elisabeth's family and also making some episcopal visits. He marked his nine month anniversary of sobriety, and he will be speaking at an event sponsored by this synod's Ministry for Wholistic Health Committee entitled, "Follow the Journey: Alcohol and Substance Abuse," to be held October 11, 2008, at Our Saviour Lutheran Church, Harrisburg.

Bishop Hoover informed the members of the Synod Council that last year's bishop's convocation introduced the ONE Campaign to this synod. The ONE Campaign is an awareness, education, and advocacy campaign for all facets of society aimed at ending extreme poverty around the world.

Bishop Hoover moved:

That the Synod Council adopt the following proclamation:

WHEREAS, the Evangelical Lutheran Church in America has partnered with the ONE Campaign, and has initiated the *ONE Lutheran* Campaign for the purpose of encouraging advocacy for, and promoting the achievement of, the Millennium Development Goals (eight interrelated goals targeting elimination of extreme poverty world-wide by 2015 and endorsed by every U.N. member nation, the U.S.A. included); and

WHEREAS, *ONE Lutheran* seeks to both rally ELCA members ONE by ONE to be advocates for the cause of ending poverty in our world, and challenges congregations to become ONE Lutheran Congregations; and

WHEREAS, *ONE Lutheran* seeks through advocacy to urge our elected leaders to support the Millennium Development Goals; and

WHEREAS, the Lower Susquehanna Synod intends to provide leadership support to congregations and individual members eager to work for social justice through *ONE Lutheran*; therefore be it

RESOLVED, that the Lower Susquehanna Synod Council encourage this synod's congregations to become *ONE Lutheran* Congregations, thereby bringing the *ONE Lutheran* Campaign to the attention of individual members; and be it further

RESOLVED, that the Lower Susquehanna Synod Council encourage individual members to become ONE Lutherans by signing the *ONE Lutheran Declaration*,

NOW, THEREFORE, I, the Reverend B. Penrose Hoover, as Bishop of the Lower Susquehanna Synod of the Evangelical Lutheran Church in America, in partnership with this synod's council, do hereby proclaim the Lower Susquehanna Synod to be a Synod of ONE, and encourage everyone to both recognize the devastating impact extreme poverty and global AIDS have around the world, and take action to bring about change.

Bishop B. Penrose Hoover

Bishop Hoover introduced to the Synod Council Brian Sweeney and Pastor Daniel Donmoyer, synod contact persons for the ONE Campaign. Mr. Sweeney provided background information about the ONE Campaign and responded to questions and concerns of Synod Council members. He introduced Jason Polata, Micah Challenge USA, and Pastor Lawrence Temfwe, executive director of the Jubilee Centre in Zambia, who presented information on the Micah Challenge. The Micah Challenge is a movement of Christians that draws its name from Micah 6:8. It was created by denominations and Para church organizations doing relief work. It believes that the problem of global poverty is so extreme that it can only be combated if the powers of the world are involved and are held accountable. It cooperates with the ONE Campaign in working on the United Nations' Millennium Development Goals.

The members of the Synod Council discussed the implications of adopting the ONE Synod Proclamation.

Lucinda Bringman moved:

ADOPTED: That discussion about the adoption of the ONE Synod Proclamation be **SC08.09.44.** tabled until the November meeting of the Synod Council.

The vice president thanked Jason Polata, Pastor Timfwe, Brian Sweeney, and Pastor Donmoyer for their presentations and excused them from the meeting. The Synod Council recessed for a ten-minute break. After the break, it returned to the written report of the bishop.

Pastor McKee moved the following appointments and elections on behalf of Bishop Hoover:

ADOPTED: That the Synod Council appoint the Rev. David L. Hefner, SC, chair; **SC08.09.45.** Ronald R. Price, synod vice president; the Rev. Thomas E. McKee, synod secretary; the Rev. Patricia A. Snyder, SC; Eunice Boden; Timothy Garnett; L. Lucille Demyanovich; Fae E. Appleby; the Rev. Clifton D. Eshbach; the Rev. Gwenn L. Trout; the Rev. James Roth; and Pamela Drenner and Charles Roberts, staff, to the Assembly Planning Committee for a one-year term;

That the Synod Council appoint Holly Freas-Webster, SC, chair; Kim Y. Wittel, SC; Jered Hock; the Rev. J. Thomas Shelley; the Rev. Gwenn L. Trout; the Rev. Thomas E. McKee, synod secretary; and Joanne Wilhelm, staff, to the Constitution Committee for a one-year term;

That the Synod Council appoint Jon R. Adams, SC, chair; Thomas C. Benner, SC; the Rev. Timothy L. Sadler, SC, the Rev. James S. Dunlop; Linda M. Kahler; Robert Sibert; the Rev. Joanne P. Stenman; Ronald K. Good; Durben Wagner; the Rev. Lois Van Orden; Ed Yewdall; and Kenneth G. Mertz II, consultant, to the Finance and Budget Committee for a one-year term;

That the Synod Council appoint the Rev. Sara A. Gausmann, SC, chair; the Rev. B. Penrose Hoover, bishop; the Rev. Thomas E. McKee, synod secretary; April E. Trout, SC; Carol V. Hughes; the Rev. Joseph W. Seitz; and Michael Youse to the Gifts Discernment Committee for a one-year term;

That the Synod Council appoint Marcus Thomsen, SC; Holly Freas-Webster, SC; Lucinda L. Bringman, SC; the Rev. Kathleen J. Baker; Linda L. Leber; the Rev. William C. Snyder; and the Rev. B. Penrose Hoover, bishop, to the Mission Committee for a one-year term; and

That the Synod Council appoint the Rev. Richard B. Geib, chair; the Rev. Thomas E. McKee, synod secretary; Ronald R. Price, synod vice president; Mary Anne Kingsborough, SC; Allison Carlson, SC; Dawn O. Frees; Gary Laabs; the Rev. Eric B. Stenman; Judith L. Garber; the Rev. Richard A. Ruff; the Rev. Connie Youse; and Joanne Wilhelm, staff to the Personnel Committee for a one-year term.

ADOPTED: SC 08.09.46. That the Synod Council appoint George E. Bennett, diaconal minister, to the Ministry for Wholistic Health Committee for a first three-year term, expiring in 2011;

That the Synod Council appoint Donald (Tim) Trissler to the Compensation and Benefits Committee for a first three-year term, expiring in 2011;

That the Synod Council reappoint the Rev. Kirk C. Kerns to the Leadership Support Committee for a second three-year term, expiring in 2011;

That the Synod Council appoint the Rev. Rodney W. Lilley to the Committee on Evangelism and Outreach, for an unexpired term, expiring in 2009;

That the Synod Council appoint the Rev. Pamela J. Carnes, the Rev. Mark S. Kopp, and the Rev. Dr. Amy M. Schifrin to the Synodical Worship Committee for a first three-year term, expiring in 2011;

That the Synod Council appoint Larry A. DeFuge, CPA; John Volk; Charles Strausbaugh, CPA; and Kathy Hefner to the Audit Committee, length of terms to be determined.

That the Synod Council appoint the Rev. Stephen R. Herr to the Committee for Higher Education for a first three-year term, expiring in 2011;

That the Synod Council appoint Sue Orth and Patti Gartner to the Konde Diocese Committee for a first three-year term, expiring in 2011;

That the Synod Council appoint Bruce Senft and the Rev. David L. Schreffler to the Stewardship Committee of for a first three-year term, expiring in 2011; and

That the Synod Council appoint Rose Marie Inners to the World Hunger Committee for a first three-year term, expiring in 2011.

ADOPTED: SC08.09.47. That the Synod Council elect Robert G. Breighner and reelect Kathleen Kerr, Dr. Helen Renner, the Rev. Judith McKee, and Jerry Neth to the board of directors of Lutheran Social Services of South Central Pennsylvania for a three-year term, expiring in December 31, 2011.

Pastor McKee moved the following recommendations concerning “on-leave-from-call” status:

ADOPTED: SC08.09.48. That the Synod Council retain the following rostered persons on “on-leave-from-call” status for one additional year: the Rev. Robert N. Maddox, until November 1, 2009; and the Rev. Robert P. Knight, until October 1, 2009; and

That the Synod Council grant “on-leave-from-call” status to the Rev. Guy C. Carter for a period of one year, beginning August 1, 2008, until August 1, 2009; and to the Rev. Lyla Harold for a period of one year, beginning September 1, 2008, until September 1, 2009.

The secretary moved the approval of the following requests for retirement:

ADOPTED: SC08.09.49. That the Synod Council approve the request of the Rev. David L. DeLong to retire on October 1, 2008; the request of the Rev. Winfield J. Devonshire to retire November 1, 2008; and the request of the Rev. Richard M. Olson to retire May 1, 2008.

Pastor McKee moved the following Synod Council calls:

ADOPTED: SC08.09.50. That the Synod Council issue a call to the Rev. Frederica A. Meitzen to serve as intentional interim pastor of Trinity Lutheran Church, Rouzerville, effective August 4, 2008, through July 26, 2009.

ADOPTED: SC08.09.51. That the Synod Council issue a call to the Rev. Sandra R. Mackie to serve as intentional interim pastor of Solomon’s Lutheran Church, Chambersburg, effective August 11, 2008, through August 2, 2009.

ADOPTED: That the Synod Council issue a call to the Rev. Eric N. Anderson to serve as

SC 08.09.52. intentional interim pastor of Christ (Filey's) Lutheran Church, Dillsburg, effective September 2, 2008, through August 31, 2009.

ADOPTED: That the Synod Council issue a call to the Rev. William H. Cluley to serve as SC 08.09.53. intentional interim pastor of Faith United Lutheran Church, Denver, effective September 1, 2008, through August 31, 2009.

ADOPTED: That the Synod Council issue a call to the Rev. Carla H. Knobler to serve as SC 08.09.54. chaplain for Luthercare, effective September 29, 2008.

Pastor McKee provided an update on Salem Lutheran Church, Elizabethville. On Sunday, September 21, 2008, this congregation held its second vote on leaving the Evangelical Lutheran Church in America and its Lower Susquehanna Synod to unite with the Association of Free Lutheran Churches. Their vote was 56 yes; 16 no; and 1 abstention.

The secretary announced the bishop's appointment of the Rev. Matthew Lenahan to the policy council of LAMPA, filling the unexpired term of Ellen Doughty.

The secretary also informed the members of the Synod Council that the pastoral assistants are working with Good Shepherd (Paxtang), Harrisburg, and Holy Spirit, Lancaster, on synod administration agreements that most likely will come to Synod Council in November. Bishop Hoover is looking at synod administration in both of these congregations as opportunities to expand the congregation's mission and ministry.

TREASURER'S REPORT

Linda Lubold, assistant to the treasurer, provided reports of mission support for the five months ended May 31, 2007 and 2008, for the six months ended June 30, 2007 and 2008, for the seven months ended July 31, 2007 and 2008; and for the eight months ended August 31, 2007 and 2008; and also statements of activities through May 31, June 30, July 31, and August 31, 2008. As of August 31, 2008, regular mission support from congregations was up .5%; total mission support was up 2.1%. On August 31, disbursements in excess of revenue totaled \$322,405. The main factor was the payment of \$319,376.74 to current and former ordained staff, as per assembly action, for wages these clergy did not receive due to miscalculations of Social Security benefits. Legal costs to this synod from the Herr case also continue to be high.

Pastor McKee reported that Bishop Hoover has appointed Barbara Lane to serve as interim synod financial overseer, in accordance with **S8.55** of this synod's constitution.

VICE PRESIDENT'S REPORT

Ronald R. Price, synod vice president, reported on e-mail that he had received from Nicholas Lamberti. In his reply to Mr. Lamberti, Mr. Price stated that this synod has attempted to be as transparent as possible through this entire process and will continue to be transparent.

The vice president polled the members of the Synod Council about their interest in a Synod Council retreat. Unless there was a specific purpose, most members of the Synod Council preferred not to have a retreat. In order to help members get to know each other better, it was suggested that we might bring lunch to a future meeting and enjoy a time of fellowship.

SECRETARY'S REPORT

Secretary McKee presented a written request from the Rev. Carol S. Hendrix, retired bishop of the Lower Susquehanna Synod, asking that \$20,000 of the check she received for back salary be designated as housing allowance.

Pastor McKee moved:

ADOPTED: That \$20,000 of the back salary received by retired Bishop Carol S. Hendrix SC08.09.55. be designated as housing allowance according to Section 107 of the Internal Revenue Code.

REPORT OF THE EXECUTIVE COMMITTEE

The Executive Committee provided minutes of its September 8, 2008, meeting. Vice President Ronald Price led the members of the Synod Council through the minutes.

Mr. Price shared a draft of a revised Audit Committee Charter. The revisions were made to conform with the bylaw amendments that were adopted at the 2008 Synod Assembly about the composition of the Audit Committee.

Mr. Price moved **EC08.09.10.** on behalf of the Executive Committee:

ADOPTED: That the Synod Council adopt the revised Audit Committee Charter. SC08.09.56.

REPORTS OF THE COMMITTEES OF SYNOD COUNCIL

GIFTS DISCERNMENT COMMITTEE presented minutes of its June 23, 2008, and its September 5, 2008, meetings. Pastor Sally Gausmann, committee chair, updated the Synod Council on the treasurer's position. The committee will meet on October 6, 2008, to interview a possible nominee for treasurer.

REPORTS OF THE LIAISONS

WOMEN OF THE ELCA liaison, Kathy Hefner, informed the members of the Synod Council about a new DVD created by the Women of the ELCA entitled, "Created in the Image of God." It provides a good overview of the organization.

LUTHERAN MEN IN MISSION president, Fred Bohls, reported that over 700 persons attended the Seventh Triennial Gathering in Omaha, Nebraska. Seven men from the Lower Susquehanna Synod attended. The organization has received 501.c3 status and has reached the goals of its Building for the Future Campaign. Fred was elected regional vice president. On May 2, 2009, the men and the women of this synod will partner in a gathering at Christ, Elizabethtown. David Murrow will be the speaker.

LUTHERAN YOUTH ORGANIZATION liaison, Marissa Hunt, reported that in September the youth leaders met and selected four ministries to receive donations from Change for Change: the St. Bamabas Center for Ministry, the Lutheran Camping Corporation, LutheranHANDS, and Lantern Hall and Institute Univers, a Haitian school. They hope to provide not only funds but volunteers to support these ministries. They also hope to form a musical team that could share the gift of music in various worship settings and could assist congregations in developing contemporary worship services. They also are encouraging youth to express their faith by doing

little things that make a difference and by reaching out to other youth. About fifty youth were involved in Leadership Training Camp. Nine delegates will represent this synod at the 2009 LYO Convention in New Orleans.

REPORTS OF THE EXECUTIVE STAFF

Pastor McKee reported for Pastor Dick that eighty-eight persons attended the Bishop's Convocation. It was a fine day of worship, learning, and fellowship.

Pamela Drenner announced that Bishop Hoover has appointed her as Book of Faith Advocate for the Lower Susquehanna Synod. The Book of Faith Initiative encourages us to be more intentional about reading the Bible and being more fluent in using the language of our faith. This synod will receive a \$1,000 grant in 2008 and \$4,000 grants in 2009 and 2010. Pam has met with Pastor Jean Kuebler, life-long learning coordinator at Gettysburg Seminary; they will gather other leaders who will collaborate together to plan how to incorporate the Book of Faith Initiative into existing events and structures of this synod. As part of this initiative in our church, a Lutheran Study Bible and a Children's Bible will be published.

Joanne Wilhelm informed the members of the Synod Council that we are beginning to install a new accounting system, ACS; this accounting system will enable us to simplify our accounts. As we begin to use this system, members of Synod Council and its committees will notice a difference in the formatting of the financial reports.

REPORTS OF THE COMMITTEES FOR THE MINISTERIUM

COMMITTEE OF DEANS provided minutes of its May 12, 2008, meeting.

COMPENSATION AND BENEFITS COMMITTEE provided minutes of its August 19, 2008, meeting. Lucinda Bringman, Synod Council liaison, reviewed the minutes with the members of the Synod Council.

Lucinda Bringman moved on behalf of the Compensation and Benefits Committee:

ADOPTED: That the Synod Council set the pastoral supply rates for 2009 as follows:
SC 08.09.57. \$110 for one service; \$135 for two services; \$160 for three services; \$25 for each additional service; and \$60 additional for any service not on Sunday morning.

REPORTS OF THE SYNODICAL MINISTRIES FOR CONGREGATIONAL LIFE

RESOURCE NETWORK provided monthly reports for May, June, July, and August 2008.

COMMITTEE FOR THE CATECHUMENATE provided minutes for its May 7, 2008, meeting.

COMMITTEE FOR MINISTRY WITH PEOPLE WITH PEOPLE WITH SPECIAL NEEDS provided minutes of its July 24, 2008, meeting.

CTIM STEERING COMMITTEE provided minutes of its June 24, 2008, meeting.

MINISTRY FOR WHOLISTIC HEALTH COMMITTEE provided minutes of its May 20, 2008, meeting.

REPORTS OF THE COMMITTEES FOR MISSION

REPORTS OF COMMITTEES FOR THE SYNOD ASSEMBLY

NOMINATIONS COMMITTEE provided a copy of its 2009 Nominations Handbook.

**REPORTS OF AGENCIES AND INSTITUTIONS RELATING TO THE LOWER
SUSQUEHANNA SYNOD**

DIAKON LUTHERAN SOCIAL MINISTRIES submitted its written response to the resolution adopted at the 2008 Synod Assembly. Board members of Diakon Lutheran Social Ministries have volunteered to meet personally with the members of Synod Council to discuss the response.

UNFINISHED BUSINESS

NEW BUSINESS

The council requested that, when information is provided electronically to council members after the Synod Council packet has been mailed, the secretary will instruct the members of the Synod Council to print out the information and to bring hard copies to the meeting.

ADJOURNMENT

The meeting was adjourned at 11:55 a.m. with the praying of the Lord's Prayer.

Thomas E. McKee
synod secretary
9/27/08

LOWER SUSQUEHANNA SYNOD

AUDIT COMMITTEE CHARTER

Purpose

The primary purpose of the Lower Susquehanna Synod Audit Committee is to assist the Synod Council in fulfilling its general oversight of this synod's accounting and financial reporting, internal control systems, and audit functions.

Authority

Subject to the approval of Synod Council, the Audit Committee shall have the authority to retain special legal, accounting, or other consultants to advise the committee. The Audit Committee may request any officer or employee of this synod or its outside independent auditor to attend a meeting of the committee or to meet with members of the committee.

Responsibility

This synod, through its officers, is responsible for preparing financial statements in accordance with generally accepted accounting principles (GAAP), maintaining a system of internal controls, and complying with appropriate laws and regulations. The treasurer of the Lower Susquehanna Synod is responsible for evaluating the adequacy and effectiveness of the system of internal controls. The independent auditor is responsible for performing an independent audit as a basis for providing an opinion that the financial statements of this synod are presented fairly in accordance with GAAP.

While the Audit Committee has the powers and responsibilities set forth in this charter, it is not the duty of the Audit Committee to plan or conduct audits or to determine that this synod's financial statements are complete, accurate, and in accordance with GAAP. It is also not the duty of the Audit Committee to conduct investigations, to resolve any disagreements between this synod and the independent auditor, or to assure compliance with laws and regulations.

Membership

The Audit Committee shall consist of five members. Two members of the committee shall be certified public accountants and the other three members should have expertise in accounting or related financial management areas. In order to maintain its independence, no officer of this synod, member of Synod Council, member of the Finance and Budget Committee, or synod staff member shall serve this committee. Members of the committee shall be appointed by Synod Council for a three-year term with the possibility of reappointment for a second three-year term. Within the committee structure, terms will be staggered in recognition of the need for continuity of committee membership from year to year. The members of this committee will elect its own chair. The chair of Synod Council will appoint a Synod Council member to serve as a liaison to this committee.

In order to provide for an effective committee, attendance at the Audit Committee meeting is required of all members. Upon two successive absences that have not been approved by the committee, the member's position shall be declared vacant by the chair.

Meetings

The Audit Committee will meet at least two times per year or more frequently as circumstances require. Meeting agendas will be prepared by the committee chair in advance of the meeting. Minutes will be prepared by a member chosen by the Audit Committee, approved by the committee, and maintained in the permanent records.

Duties and Responsibilities

The Audit Committee shall have the following duties and responsibilities with respect to:

Financial Statements

- Inquire of the independent auditors and Synod Council as to the acceptability and appropriateness of financial accounting practices and disclosures used or proposed.
- Review this synod's audited financial statements and related footnote disclosures and consider whether they are complete and consistent based on information known to committee members.
- Review with the independent auditors any matters related to the conduct of the audit that are required to be communicated to the committee under generally accepted auditing standards, including, but not limited to, any significant changes required in the original audit plan or any serious difficulties or disputes during the course of the audit.

Audit

- Recommend to the Synod Council the engagement, retention or discharge of the independent auditors.
- Evaluate the performance of the independent auditors and whether it is appropriate to rotate independent auditors on a regular basis.
- Review and approve the independent auditors' audit fees and the proposed audit plan.
- Review and confirm the independence of the external auditors by monitoring fees paid to the auditor for consulting or other non-audit services and reviewing any relationships that may impact the objectivity or independence of the auditor.

Internal control

- Review any internal control comments and recommendations in the independent auditor's management letter that are classified as material weaknesses or reportable conditions as well as this synod's response to these comments and recommendations.

Communication and Reporting

- Meet, in separate executive sessions, as necessary, with the independent auditor, the treasurer of synod, or synod staff to discuss any matters that the Audit Committee believes should be discussed privately.
- Provide for an open avenue of communications between the independent auditor and the committee chair.
- Review and assess the adequacy of this charter annually and submit proposed changes through the Synod Council for approval.
- Report the committee's performance of the duties and responsibilities defined in this charter, including any recommendations the committee deems appropriate, to the Synod Council.

9/2/08

Recommended by Executive Committee, September 8, 2008

Adopted by Synod Council, September 27, 2008, **SC08.09.56.**

Thomas E. McKee, synod secretary